



Victoria, Texas

MARKET DAYS VENDOR RULES AND APPLICATION

Booth Reservation Process:

- Booth spaces are on a first come first serve basis.
- Reservations can be made with our office in person or over the phone Monday through Friday. 9:00am-3:00pm or visit our webpage at www.victoriamainstreet.org.

- Booth Layout will be available to view one week prior to scheduled event.

Booth Space:

- All booth spaces are 10'x10' spaces (map attached)
- Vendors or their designee shall be onsite and available at all times during the event.
- Vendors can only occupy the designated booth space.
- Soliciting outside of the assigned booth space will not be allowed.

Payment & Fees:

- Market Days is a rain or shine event.
- The booth fee is non-refundable and payment cannot be transferred to future events.
- There will be a \$30.00 charge on all returned checks.
- Payment **MUST BE** included with application
- Photos of items must be attached (*New Vendors*)
- We accept Checks, Cash, Money Order, MasterCard and Visa credit cards.
- **A \$3.00 convenience fee will be applied to payments with debit or credit cards.**
- Arts & Crafts Vendor booth space is \$35.00 (10'x10').
- Arts & Crafts Vendor booth space with electricity is \$40.00 (10'x10').
- A Food Vendor space without electricity is \$45.00 (10'x15').
- A Food Vendor space with electricity is \$50.00 (10'x15').
- The sale, assignment, sublease or offer to sell booth spaces is prohibited.
- Vendors are required to have a Texas Sales Permit. Call the Texas Comptroller at 800-252-5555 or local at 361-575-2874. You may also go to www.window.state.tx.us to obtain the permit.

Food Vendor Permits:

- All food vendors' trailers/vehicles must meet the State of Texas Health Department standards and local city/county regulations.
- A food vendors' permit issued by the City of Victoria is required for each food trailer/truck vendor, including a food establishment permit issued by the Victoria County Health Department. All food vendors are subject to inspection by the Victoria County Health Department.

Set up & Tear Down:

- Set-Up and tear down times, as well as layout details for each Market Days will be available one (1) week prior to scheduled Market Days.
- Vendors must provide their own tents, chairs, tables, extension cords, power strips & lighting.
- No alcohol may be consumed by vendors, workers, volunteers or employees on site during scheduled event.
- **NO BOOTHS WILL BE REMOVED OR TAKEN DOWN UNTIL THE EVENT IS OVER. (2:00pm).**

This excludes April 15th Market Days. This event will end at a later time, to be determined.

Products:

- No explosive devices or devices with offensive odors (i.e., stink bombs, smoke bombs, snaps, etc.)
- Canned drinks, bottled water and snack foods may only be sold by Food Vendors.
- NO GLASS beverage or food containers.
- NO OPEN bottles of wine may be sold.
- No vendor shall sell any illegal items or any items that infringe on registered trademarks.
- **The Victoria Main Street Program reserves the right to limit like vendors (i.e. jewelry, candles) Reminder: PHOTOS OF ITEMS MUST BE ATTACHED WITH APPLICATION (*New Vendors*)**
- The Victoria Main Street Program reserves the right to remove any product judged to be unacceptable or a danger to the public.

Electricity:

- Extension cords must be 100' in length and rated for outdoor use. Food Vendors are required to have at least a 100'-12 gauge extension cord(s).
- Food Vendors, and Arts and Crafts booth spaces with electricity, will have access to 110 volt dual receptacle outlet. The maximum capacity is 20 amps. **This means the combined draw of the appliances cannot exceed 20 amps, or they will overload the circuit.**

- Please check appliances and electronics to make sure that combined, they do not exceed the 20 amps or they will overload the circuit. Problems will occur if a vendor tries to plug too many appliances into the outlets.

Clean-Up:

- All vendors are responsible for their own trash and keeping their booth space clean.
- In accordance with the State Law, wastewater of any type may not be discarded into a public place, gutter, street, creek etc.
- Trash containers and grey water receptacles will be provided on site.
- Do not pour grease or coals on ground or asphalt.
- Any and all spills must be cleaned up immediately and may result in an additional charge if damages to property are incurred.